



National Power Corporation

MINUTES OF PRE-BID CONFERENCE

SUPPLY AND DELIVERY OF VARIOUS MEDICINES FOR NPC HEAD OFFICE CLINIC (CY 2020)

P. R. NO. HO-CBM20-012/ REF. NO. PB201020-NA00292

DATE : 08 October 2020
TIME : 9:30 AM
VENUE : Kañao Function Room, NPC Building, Diliman, Quezon City
BID OPENING : 20 October 2020

Attendees:

BIDS AND AWARDS COMMITTEE (BAC)

Chairman:
Atty. Rogel T. Teves Vice President, SPUG

Vice Chairman:
Atty. Manuel Luis B. Plofino Sr. Dept. Manager, RMS

Members:

1. Atty. Delfin L. Buenafe II Manager, LSD, OLC
2. Sergio P. Villafuerte Manager, WMD, CAG – *via Zoom*
3. Homer S. Galang Manager, ESD, PES
4. Lorlina E. Bomediano Manager, FPD, AFG – *via Zoom*

OBSERVER

Vedalisa N. Arevalo Sr. Dept. Manager, IAD – *via Zoom*

TECHNICAL WORKING GROUP (TWG)

Chairman
Lucila D. Fuentes Prin. Chemist A, EMAD, EMD

Member
Irma B. Maño Human resource Analyst A, CBD, HRD

Resident Physician
Janice Friolo Representative

BAC SECRETARIAT

Nathalie Claire R. Abarquez

PROSPECTIVE BIDDERS

Name of Company	Product	Representative/s
1. Elmax Pharmaceutical Distribution		Leizyl Regulado
2. Euromed Laboratories Phil. Inc.		Juan Paulo Capri
3. Applied Pharma		Almer Daul
4. Royal Safyre Pharma Inc.		Roshan Basco Safero Combinido Keen Mah

Minutes of the Proceedings

The pre-bid conference was called into order by the BAC Chairman, Atty. Rogel T. Teves, at 09:30 A.M. in the presence of the Members of the BAC, members of the TWG, observers, BCSD Secretariat, and the prospective bidders.

Two (2) bidders, namely, Elohim Pharma and Elmax Pharmaceutical Product Distribution, secured the bid document as of the pre-bid conference. Four (4) prospective bidders, namely, Euromed Laboratories Phil, Inc., Applied Pharma, Royal Safyre Pharma Inc. and Elmax Pharmaceutical Product Distribution attended the pre-bid conference. The TWG Chairman referred the prospective bidder to the salient points of the PR. The ABC is PhP 847,016. The delivery period is thirty (30) calendar days.

Hereunder are the queries/concerns raised by the prospective bidders:

Name of Bidder/s	Bidder's Concerns/Queries	NPC' Reply / Agreement
1. Euromed Laboratories Phil. Inc.	1. Indicated in the description of the item to be procured is the type of medicine needed, for item numbers 5 & 6, the only available for this item is capsule.	1. NPC will issue a bid bulletin.
	2. Is it possible to offer different quantity (number of tablets/capsules) needed in a box for the following numbers: Item #s 5 & 6 – 60's per box and Item # 27 – 100's per box?	2. For item numbers 5 and 6, you can offer different quantity per box as long as it should not be less than the required tablets/capsules per box. Example, for item numbers 5 & 6, the total quantity is 700 capsules, the total quantity the bidders must offer should not be less than 700 capsules. However, it should not be a loose box. NPC will not accept unsealed and broken boxes. NPC will include this in the clarificatory bid bulletin.
	3. Verification if the formulation of the Vitamin B complex (item #s 45&46) is really 100mg for B1, 200mg for B6 and 200mg for B12.	3. Yes. As for the formulation, it is the specification required for the said item.
	4. Are the documentary requirements to be submitted notarized or certified true copies?	4. The copies to be submitted are one (1) original and 4 other copies (certified true copies) as indicated in the Reminder to All Bidders. In addition to this, you have to read GPPB Resolution No. 09-2020. There are documents that are in exception during bid opening indicated in the Resolution however these documents must be notarized and submitted before the payment.

Name of Bidder/s	Bidder's Concerns/Queries	NPC' Reply / Agreement
2. Applied Pharma	1. Are the medicines evaluated here in NPC? Should the medicines be in the market or used in the tertiary hospitals for two (2) years? 2. In addition to the number of capsules/tablets per box raised by Euromed, there is also item #s 3 & 4 (Cefuroxime 500mg) where in our company offers only 10 tablets per box instead of 100 tablets per box.	1. NPC doesn't have this requirement. However, your company must have the following documents indicated in Section VI – Technical Specifications Part 1 Clause TS-5.0. 2. NPC will issue a bid bulletin.
3. Royal Safyre Pharma Inc.	1. Is it possible to offer another brand during the implementation/ delivery due the following instances: - we have stock on-hand of the brand we offered during bid opening, then during implementation/delivery we do not have that specific brand; and - the Certificate of Product Registration (CPR) of brand we offered during bid opening is still for renewal in FDA?	1. No. It is not possible to offer brand that is different to what is declared in the submitted Section VI Part II Technical Data Sheets during bid opening. However, you can request for delivery extension given that you have a plausible justification. The only downside on this is the payment will also be delayed.
4. Elmax Pharmaceutical Product Distribution	1. For item #s 33 & 34, is it okay to offer sodium ascorbate with zinc in the formulation?	1. Yes, as long as your offer is within the Approved Budget for the Contract (ABC). The description indicated in the Terms of Reference is only the minimum requirement for the said item.
	2. We acquire some of the medicines from Delta Pharma in Bangladesh. For the documentary requirements, do we need to provide cGMP?	2. Yes. It is needed for all items regardless if the items are imported or local.

"Reminders to All Bidders" was presented and explained thoroughly by the TWG Chairman of this project with a caveat that non-compliance with the same may result to non-acceptance/disqualification of bid.

Comment(s)/Observation(s):

- The BAC reminded the prospective bidders that they have until 09 October 2020 to submit questions/queries in writing.

Minutes of Pre-Bid Conference

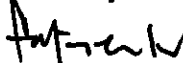
Re: SUPPLY AND DELIVERY OF VARIOUS MEDICINES FOR NPC HEAD OFFICE CLINIC (CY 2020)
Pre-Bid Conference Date: 08 October 2020

Since there are no other matters to be discussed, the meeting was adjourned at 10:25 A.M.

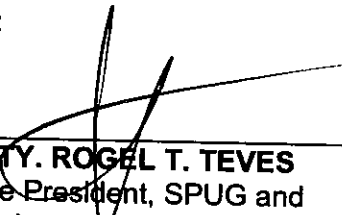
Prepared by:


NATHALIE CLAIRE R. ABARQUEZ
Facilitator

Reviewed by:


LUCILA D. FUENTES
Chairman, TWG

Approved by:


ATTY. ROGEL T. TEVES
Vice President, SPUG and
Chairman, Bids and Awards Committee